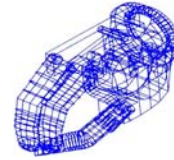




International Society for Prosthetics and Orthotics
United Kingdom National Member Society

Trent
International
Prosthetic
Symposium

2012



*... the premier event dedicated to the management of upper extremity
amputees and limb deficient children*



**Burleigh Court
Conference Centre
Loughborough, UK**

21st to 23rd May 2012

EXHIBITOR INFORMATION



Your invitation to participate at TIPS 2012



The Organising Committee, in conjunction with ISPO UK NMS, cordially invites you to participate at TIPS 2012 – **the premier international event** dedicated to the management of upper extremity amputees and limb deficient children.

Building on the success of TIPS 2009, but remaining true to its original ethos, the meeting will return to the highly acclaimed **Burleigh Court Conference Centre** located in the heart of the Trent area, in the grounds of Loughborough University, only 8 miles from East Midlands Airport. Rail links, with regular train services, lead to other major UK airports including Birmingham, Heathrow and Gatwick. For travellers by car, this first class conference centre is situated just one mile from Junction 23 of the M1 and provides on-site secure car parking for all delegates.

The venue boasts high specification meeting rooms, versatile exhibition space, luxury en-suite bedrooms, therapy, spa and leisure complex and award-winning cuisine, all of which undoubtedly complement the quality conference and exhibition for which the **Trent International Prosthetic Symposium** is renowned. Full details, including a virtual tour of this unique residential conference centre, can be found at

<http://www.welcometoimago.com/conference-venues/burleigh-court/>

This is a unique opportunity to exhibit and consult with the various professionals who work in the field of upper limb prosthetics. Those attending will comprise senior experts in the field through to those beginning their careers in upper limb prosthetics. The symposium will be attended by therapists, prosthetists, doctors and other associated disciplines.

Full details of the exhibition, together with sponsorship opportunities are outlined overleaf. Should you wish to take advantage of a sponsorship opportunity, discuss any alternative proposals you may have, or indeed any other aspect of the conference please contact Irene Cameron directly by e-mail (info@ispo.org.uk) or telephone +44 (0) 141 560 4092.

We look forward to welcoming new and past exhibitors to TIPS 2012. See you in Loughborough!

PROVISIONAL CONFERENCE PROGRAMME

Monday 21st May

0830 hrs Registration
 1000 hrs Welcome
 1015 hrs Guest Speaker
 1100 hrs Free Papers & Short Clinical Papers
 1200 hrs Lunch
 1200 hrs Exhibition Opens
 1345 hrs Free Papers & Short Clinical Papers
 1530 hrs Exhibition & Refreshments
 1615 hrs Guest Speaker
 1700 hrs Free Papers & Short Clinical Papers
 1800 hrs Exhibition Closes
 1930 hrs Informal Social Evening

Tuesday 22nd May

0830 hrs Registration
 0900 hrs Guest Speaker
 0945 hrs Free Papers & Short Clinical Papers
 1100 hrs Exhibition & Refreshments
 1130 hrs Free Papers & Short Clinical Papers
 1215 hrs Exhibition & Lunch
 1400 hrs Exhibition Closes
 1400 hrs Guest Speaker
 1445 hrs Manufacturers' Workshops
 1545 hrs Refreshments
 1600 hrs Manufacturers' Workshops
 2000 hrs Symposium Dinner

Wednesday 23rd May

0830 hrs Registration
 0900 hrs Guest Speaker
 0945 hrs Free Papers & Short Clinical Papers
 1030 hrs Refreshments
 1100 hrs Free Papers & Short Clinical Papers
 1200 hrs Lunch
 1300 hrs Instructional Workshops
 1400 hrs Refreshments
 1415 hrs Instructional Workshops
 1515 hrs Prizegiving
 1530 hrs Symposium closes



EXHIBITION

An important feature of TIPS 2012 is the trade exhibition which will run from 12 noon on Monday 21st May through to 2.00 pm on Tuesday 22nd May and provide companies with the opportunity to meet with delegates and showcase their latest products. The organisers of TIPS 2012 are committed to maximising opportunities for exhibitors to engage with delegates. Accordingly, the exhibition area is situated in close proximity to the symposium lecture rooms and adjacent to the coffee bars and restaurant with additional refreshment stations located within the exhibition area itself. Building on the success of the TIPS 2009 initiative, a lighthearted competition, organised by the committee in conjunction with exhibitors, will encourage delegates to attend all exhibition stands and interact with representatives.

Exhibition Space

Each exhibition space measures 3m x 2m with a maximum height of 2.3m and can be rented for the duration of the exhibition at a cost of £350 per space. Tables measuring 2m x 600mm will be provided on request, at no extra charge.

Each exhibition space further includes exhibitor registration* for up to two company representatives. Additional company representatives should register as full conference delegates.

Companies wishing to exhibit at TIPS 2012 should complete the enclosed **Exhibitor Registration Form** [also available on the website at www.ispo.org.uk] and forward it, together with payment, to Irene Cameron, ISPO UK NMS Secretariat, PO Box 2781, Glasgow, G61 3YL.

* Exhibitor registration includes refreshments and lunch on both days and access to the symposium proceedings.

Exhibition Set-up

Parking at Burleigh Court is free of charge and the car park is continuously monitored by CCTV. Exhibitors can access the exhibition area from 8.00 am on Monday 21st May. Secure overnight storage is available on the night of Monday 21st May in a meeting room adjacent to the exhibition area.

MANUFACTURERS' WORKSHOPS

Time is allocated during the symposium for **manufacturers' workshops** and companies are invited to participate. To register an interest and discuss your proposal in more detail, please contact Scott Kilby (E-mail: scott.kilby@blatchford.co.uk).

SPONSORSHIP OPPORTUNITIES

Exhibitors are invited to contribute to the success of the symposium through sponsorship of **guest speakers** and/or **social events**.

Guest Speakers: Sponsors of guest speakers will be acknowledged in the conference proceedings and website and also advertised on the podium.

Social Events: Monday 21st May Barbeque and Drinks Reception – pre dinner drinks
Tuesday 22nd May Symposium Dinner & Wine

Sponsors of social events will also be acknowledged in the conference proceedings and website. Tickets for each event will include sponsor logos and acknowledgement. Additional publicity options and suggestions can be discussed directly with Irene Cameron (E-mail info@ispo.org.uk or Tel: + 44 (0) 141 560 4902]

DELEGATE FOLDER INSERTS

Exhibitors are invited to provide inserts for the symposium delegate folders, free of charge. Items should be no larger than A4 size and collectively no more than 3mm thick. Inserts should be delivered to ISPO UK NMS, c/o 24 Manse Road, Bearsden, Glasgow, G61 3PR clearly marked "**TIPS 2012 Delegate Inserts**" to arrive no later than Friday 11th May 2012. The cost for inserts to non-exhibitors is £100 per A4 item.

ADVERTISEMENTS IN SYMPOSIUM COMPENDIUM

Exhibitors name, contact details and logo will be acknowledged in the Symposium Compendium free of charge. Full page A4 advertisements (colour) can be placed in the compendium at a cost of £150 per A4 page. Companies wishing to advertise in the compendium should complete the appropriate section of the Exhibitor Registration Form. All adverts should be e-mailed in pdf format to Irene Cameron (E-mail: info@ispo.org.uk) to arrive no later than Friday 30th March 2012.

SOCIAL EVENTS

Exhibitors are invited and encouraged to participate in all conference social events, including the Monday evening Barbeque and Drinks Reception and Tuesday evening Symposium Dinner. Tickets, priced £28 and £35 respectively, should be ordered in advance by completing the appropriate section of the Exhibitor Registration Form.



ACCOMMODATION

Burleigh Court offers a range of quality en-suite bedrooms at specially negotiated rates for conference delegates. To book accommodation, please telephone Burleigh Court Accommodation Reservations at + 44 (0) 1509 228140 (e-mail: beds@welcometoimago.com) and quote reference **98956**. All residents have full access to the restaurant, bar and lounge facilities as well as use of the Leisure Club and Spa Complex comprising a 15m swimming pool, sauna, whirlpool spa, steam room and fully equipped gymnasium. Secure on-site car parking is available to all residents.

Lodge Room (Room Only) £59.00 (sole occupancy)
Lodge Room (Bed & Breakfast) – £69.50 (sole occupancy)
Executive Room (Bed & Breakfast) £102.00 (sole occupancy)
Executive Room (Bed & Breakfast) - £123.00 (double occupancy)

PAYMENT

Payment must be made at the time of registration and is accepted in the following formats:-

By **cheque** made payable to **ISPO UK NMS** and forwarded with your registration form.

By **BACS** transfer to: The Royal Bank of Scotland plc, Dundee Ninewells Hospital Branch, Ninewells Hospital, Dundee, DD1 9SY. Sort Code: 83-28-39 Account No: 00146801
A BACS remittance advice should accompany your registration form.

By **international bank transfer** to: The Royal Bank of Scotland plc, Dundee Ninewells Hospital Branch, Ninewells Hospital, Dundee, DD1 9SY. Beneficiary: ISPO UK NMS
IBAN No: GB29RBOS83283900146801 Swift Code: RBOSGB2L

TRAVEL

By Road

Leave junction 23 of the M1, taking the A512 Ashby Road to Loughborough. At the first roundabout, turn right into Holywell Way (signposted for Burleigh Court and Holywell Park). Turn left at the next roundabout and enter Loughborough University Campus using the West Entrance. Take the first right after the gatehouse into Burleigh Court Car Park. **Satellite Navigation** - Please use the postcode **LE11 3GR** or type **'Holywell Way, Loughborough'** into your satellite navigation system. (NB: Postcodes for imago and Loughborough University, will not take you to your required destination)

By Train

Loughborough mainline station is located only 3 miles away. Regular intercity services operate from London St Pancras direct to Loughborough. This service is a 90 minute journey. Burleigh Court is located at Loughborough University and is only a ten minute taxi ride from the station, or 30 minutes using the University Shuttle bus service. For train times please visit: www.midlandmainline.com

By Bus

The popular University Shuttle bus operated by Kinchbus, travels between the University and Loughborough's train station, with the service running every 10 minutes during term time and 20 minutes out of term time. Kinchbus also operate an evening service from the University to Loughborough town centre and back from 6pm until 9pm each Monday to Friday evening during term time. The bus route timetable can be found at www.kinchbus.co.uk

By Air

Burleigh Court, located at Loughborough University, is just 8 miles from East Midlands Airport and convenient for Birmingham International Airport via the M42. www.eastmidlandsairport.com www.bhx.co.uk

IMPORTANT DATES

Friday 30th March 2012

Closing date for adverts for the compendium

Closing date for company information and logo for the compendium

Friday 11th May 2012

Closing date for delegate folder inserts

FURTHER INFORMATION

Full details of the conference, together with regular updates, are available on the Symposium website at http://www.ispo.org.uk/events_meetings-V.html or by contacting Irene Cameron at ISPO UK NMS Secretariat, PO Box 2781, Glasgow, G61 3YL, T/F: + 44 (0)141 560 4092 E: info@ispo.org.uk W: www.ispo.org.uk

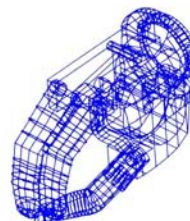




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EXHIBITOR REGISTRATION FORM

Company Name:	
Address:	
Contact Name:	
Telephone:	E-mail:
Your company details and logo will be published in the conference compendium. Please e-mail your company logo to info@ispo.org.uk by Friday 30th March 2012 . If you do not wish your company's details to appear in the compendium please tick this box. <input type="checkbox"/>	

Exhibition Space		
	No. of Spaces	Total £
Exhibition Space (3m x 2m) @ £350 per space		
Table (2m x 600mm) – FOC. Please tick the box if you wish to reserve a table. <input type="checkbox"/>		
Sub Total (A)		
Please indicate the names of the representatives who will attend your stand. You are allowed two representatives per stand space. Additional representatives should register as full conference delegates.		

Advertisements in Symposium Compendium		
	No. of Pages	Total £
Full page A4 colour		
Sub Total (B)		
All adverts should be e-mailed in pdf format to info@ispo.org.uk to arrive no later than Friday 30th March 2012 .		

Social Events

	No.	Total
Monday 21 st May Barbeque and Drinks Reception (£28 per ticket)		
Tuesday 22 nd May Symposium Dinner (£35 per ticket)		
Sub Total (C)		

Delegate Folder Inserts

Please tick this box if you wish to provide inserts for the delegate folders.

Items should be no larger than A4 size and collectively no more than 3mm thick and should be delivered to ISPO UK NMS Secretariat, c/o 24 Manse Road, Bearsden, Glasgow, G61 3PR clearly marked "TIPS 2012 Delegate Inserts" to arrive no later than **Friday 11th May 2012**.

Manufacturers' Workshops

Please tick this box if you are interested in participating in a workshop.

A member of the Organising Committee will contact you to discuss further.

Sponsorship Opportunities

Please tick the appropriate box (es) if you are interested in sponsoring

Guest speaker (s)

Monday 21st May BBQ & Drinks Reception

Tuesday 22nd May Symposium Dinner & Wine

A member of the Organising Committee will contact you to discuss further.

Payment

Payment must be made at time of registration.

Total Amount Payable (A + B + C)

£

Method of Payment (please choose one option)

By **cheque** made payable to **ISPO UK NMS**.

By **BACS** transfer to: The Royal Bank of Scotland plc, Dundee Ninewells Hospital Branch, Ninewells Hospital, Dundee, DD1 9SY. Sort Code: 83-28-39 Account No: 00146801
A BACS remittance advice should accompany your registration form.

By **international bank transfer** to: The Royal Bank of Scotland plc, Dundee Ninewells Hospital Branch, Ninewells Hospital, Dundee, DD1 9SY. Beneficiary: ISPO UK NMS
IBAN No: GB29RBOS83283900146801 Swift Code: RBOSGB2L

Please forward your completed registration form, together with payment, to:

Irene Cameron, ISPO UK NMS Secretariat, PO Box 2781, Glasgow, G61 3Y1

Tel/Fax: + 44 (0) 141 560 4092 E-mail: info@ispo.org.uk

Full conference and exhibition details are available on the ISPO UK NMS website at www.ispo.org.uk