



ISPO UK MS ANNUAL SCIENTIFIC MEETING & EXHIBITION
12 & 13 October 2018, The Grand Harbour Hotel, Southampton
[\(http://www.grandharbourhotel.co.uk/\)](http://www.grandharbourhotel.co.uk/)

CALL FOR PAPERS & POSTER SUBMISSIONS

ISPO UK MS is pleased to invite you to submit abstracts at its forthcoming Annual Scientific Meeting to be held on 12th & 13th October 2018, at the Grand Harbour Hotel, Southampton, with a broad **theme of “The Interface”**, **advancing our understanding of the body interface in O & P.**

All abstracts should be submitted in accordance with the guidelines noted below. Please complete the form below and submit with your abstract to info@ispo.org.uk.

Important dates:

- The deadline date for receipt of all abstract submissions is **Friday 29th June 2018.**
- Notification of acceptance in the week commencing **6th August 2018.**
- Early bird delegate rate closes on **7th September 2018.**
- Full rate registration closes on **5th October 2018.**

Name:	E-mail:
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Please indicate your preferred option for presentation.

Please tick V as appropriate

Free Paper	12 minute podium presentation + 3 minute Q&A	
Short Clinical Paper	3 minute podium presentation + 2 minute Q&A	
Poster Presentation	Poster exhibition + 2.5 minute podium presentation	
Poster Exhibition	Poster exhibition only (no podium presentation)	

Tick the box to ensure at least one of the abstract Authors will register and present the free paper or poster at the conference

Free paper and short clinical paper abstracts will be published in the scientific meeting compendium and on the ISPO UK MS website (www.ispo.org.uk) If you DO NOT wish your abstract to be published, please tick here

Template and Guidelines for Submission of FREE PAPER ABSTRACTS

Title: **How to lay out a free paper abstract submission**
Presenter: **Name E Pearson, Research Prosthetist, Mr**
Contact Address Anytown DSC Tel: Telephone Number
Any Street Fax: Fax Number
Anytown E-mail: E-mail address
Post Code
Other Authors: AN Other, Design Engineer, Anytown General Hospital NHS Trust

The abstract should consist of **not more than 500 words**, 12pt, justified with single spacing, double spacing for paragraphs and on A4 paper. A 25mm margin should be left on all sides. Discipline and affiliations should be stated for each of the authors and the presenting author should be in **bold** type.

The abstract is the only means by which a proposed paper can be assessed and, therefore, it should be complete in itself. It should be structured along the following guidelines:

- Aims and objectives of the study, case study or survey or a brief outline of why the work was undertaken.
- The techniques or methods used and the subjects studied.
- An indication or a summary of the actual results. It **will not** be sufficient to include phrases such as "the results will be discussed".
- Conclusions or recommendations or implications arising out of this work.

A maximum of two references may be included and they should be presented in the format used in the journal of ISPO entitled "Prosthetics and Orthotics International."

Acceptance of abstracts will depend upon these instructions being complied with. **In order to be eligible to present your paper you must be registered for the meeting on the day of presentation.** The abstracts may be edited for inclusion in the Compendium, which will be included in the delegates' pack. Authors are reminded, in their own interests, to pay particular attention to the layout and quality of typing.

Template and Guidelines for SHORT CLINICAL PAPER ABSTRACTS and POSTER submissions

Title: **How to lay out an abstract for a short clinical presentation or poster submission**
Presenter: **Name E Pearson, Research Prosthetist, Mr**
Contact Address Anytown DSC Tel: Telephone Number
Any Street Fax: Fax Number
Anytown E-mail: E-mail address
Post Code
Other Authors: AN Other, Design Engineer, Anytown General Hospital NHS Trust

The submission should consist of **not more than 250 words**, 12pt, justified with single spacing, double spacing for paragraphs and on A4 paper. A 25mm margin should be left on all sides. A brief outline of the work undertaken should be summarized together with key conclusions and recommendations.