



ISPO UK MS ANNUAL SCIENTIFIC MEETING & EXHIBITION

12 & 13 November 2020

Village Hotel Club
London Watford

CALL FOR PAPERS & POSTER SUBMISSIONS

ISPO UK MS is pleased to invite you to submit abstracts for its forthcoming Annual Scientific Meeting to be held on 12 & 13 November 2020 at the Village Hotel Club, London Watford.

The theme of the conference is “P & O Services in Specialised Orthopaedic Services”, with key sessions and topics covering congenital limb deficiency, osseo-integration, bone tumours, phantom limb pain, upper limb prosthetics and orthotics. Although preference *may* be given to papers covering these topics, all submissions will be rigorously assessed by the organizing committee whose decision shall be final.

All abstracts should be submitted in WORD format, in accordance with the guidelines noted below. Please complete the form below and submit with your abstract to info@ispo.org.uk.

Important dates:

- The deadline date for receipt of all abstract submissions is **30 June 2020**.
- Notification of acceptance to be issued in the week commencing **10 August 2020**.
- Early bird delegate rate closes on **9 October 2020**.
- Full rate registration closes on **6 November 2020**.

Complete the form below and return with your abstract in WORD format to info@ispo.org.uk

Name:	E-mail:
--------------	----------------

Please indicate your preferred option for presentation.

Please tick as appropriate

Free Paper	12 minute podium presentation + 3 minute Q&A	<input type="checkbox"/>
Poster Exhibition	Poster exhibition only (no podium presentation)	<input type="checkbox"/>

Tick the box to confirm that at least one of the abstract Authors will register and present the free paper or poster at the conference.

ISPO UK MS reserves the right to edit and publish all accepted abstracts in the scientific meeting compendium, conference app and on the ISPO UK MS website (www.ispo.org.uk). If you DO NOT wish your abstract to be published, please tick here.

For full details of the conference including registration, exhibition and social programmes visit <https://www.ispo.org.uk/events-asm/>

Template and Guidelines for Submission of FREE PAPER ABSTRACTS

Title:	How to lay out a free paper abstract submission
Presenter:	Name E Pearson, Research Prosthetist, Mr
E-mail:	
Contact Address:	
Other Authors:	AN Other, Design Engineer, Anytown General Hospital NHS Trust

The abstract should consist of **not more than 500 words**, 12pt, justified with single spacing, double spacing for paragraphs and on A4 paper. A 25mm margin should be left on all sides. Discipline and affiliations should be stated for each of the authors and the presenting author should be in **bold** type. Submissions should be e-mailed in **WORD FORMAT**.

The abstract is the only means by which a proposed paper can be assessed and, therefore, it should be complete in itself. It should be structured along the following guidelines:

- Aims and objectives of the study, case study or survey or a brief outline of why the work was undertaken.
- The techniques or methods used and the subjects studied.
- An indication or a summary of the actual results. It **will not** be sufficient to include phrases such as "the results will be discussed".
- Conclusions or recommendations or implications arising out of this work.
- Your abstract should not exceed one page of A4 paper.
- A maximum of two references may be included and they should be presented in the format used in the journal of ISPO entitled "Prosthetics and Orthotics International."

Template and Guidelines for POSTER submissions

Title:	How to lay out a poster abstract submission
Presenter:	Name E Pearson, Research Prosthetist, Mr
E-mail:	
Contact Address:	
Other Authors:	AN Other, Design Engineer, Anytown General Hospital NHS Trust

The submission should consist of **not more than 250 words**, 12pt, justified with single spacing, double spacing for paragraphs and on A4 paper. A 25mm margin should be left on all sides. A brief outline of the work undertaken should be summarized together with key conclusions and recommendations. Submissions should be e-mailed in **WORD FORMAT**.

Acceptance of abstracts will depend upon these instructions being complied with. **In order to be eligible to present your paper or poster you must be registered for the meeting on the day of presentation.** Authors are reminded, in their own interests, to pay particular attention to the layout and quality of typing.